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VACANCY NOTICE

The Organisation

The Zimbabwe Stock Exchange (“ZSE”) is the largest stock exchange in Zimbabwe. The exchange is undergoing a transformational journey and we are evolving and extending our service offering, through the addition of new products and services that include;

- Victoria Falls Stock Exchange (VFEX)
- Mobile trading platforms (ZSE Direct and VFEX Direct)
- Exchange Traded Funds (ETFs)
- Real Estate Investment Trusts (REITs)
- Contract for Differences (CFDs) and
- Commodities Exchange

As we continue on our growth trajectory, we are looking for well experienced individuals who have the vision, innovation, energy and initiative to join our team.

Graduate Trainee Commodities Exchange

We are currently seeking an exceptional and energetic graduate trainee for our Commodities Exchange division. This is an exciting opportunity for an individual who is willing to learn and contribute to the success of the Exchange.

Key roles:

- Assist with the general administration of the Commodities office
- Assist with processing and verifications of physical movement and delivery of goods
- Assist in organizing and attending regular meetings with various stakeholders
- Communicating with stakeholders and handling their queries
- Assist in the development of policies and procedures for warehouses

What we are looking for:

- Exceptional communication skills (oral and written)
- Strong organizational and time management abilities
- Great team player
- Good research and report writing skills
- Proficiency in Chinese will be an added advantage
- Proficiency in English, Ndebele and Shona will be an added advantage

Minimum qualifications:

- Bachelor’s degree in Finance, Accounting or any Business related degree
- Working towards the attainment of a professional qualification will be an added advantage

How to apply

Do you feel you possess the above criteria? Do you have the vision, energy and initiative required? If you do, then this is the opportunity for you. To apply, submit your cover letter and CV to jobs@zse.co.zw and indicate the position being applied for on the subject line of the email. Deadline for applications is 6 September 2024.